

Town Of Ashland
12094 State Route 23
Ashland, New York 12407
July 13, 2026
Town Board Meeting

Attendance of the Board

Supervisor- Chris Hamilton

Councilperson- Deputy Scott Tuttle

Councilperson- Jeff Gonzalez

Councilperson- James Garraghan

Town Clerk- Dawn Thorp

Absent: Councilperson- John Mattice

Attending: Travis Castle LVDV operations, Roberta & Larry VanValkenburgh EMT's, Heather Younes, Phil Luogareno, Iciani D. Figuerora and Laura Churchill of Greene County Public Health, Barbara Cooke, Eric Lendo

1-2-3-4] Supervisor Hamilton opened the Public Hearing with the Pledge to the American Flag at 7:30PM.

Notice is hereby Given; that a public Hearing will be held by the Town Board of the Town of Ashland, 12094 State Route 23, Greene County, Ashland, New York on July 13th, 2026, at 7:30 PM. The purpose is to consider a variance regarding the setback on existing home at 20 Biegel Road. By Order of the Town Board, Dawn Thorp, Town Clerk

Dated June 8, 2026

Mr. Luogameno gave the Town Clerk the Return receipts and information sent to surrounding properties. The board discussed the variance. Motion by Councilperson Scott Tuttle, seconded by Councilperson Jeff Gonzalez to close the public hearing and open the town board meeting at 7:43pm, motion carried.

Councilperson James Garraghan seconded by Councilperson Jeff Gonzalez to approve the variance, pending the outcome of the county planning board to contact us with their findings. Motion: Adopted: 4 Aye- Garraghan, Gonzalez, Tuttle – Hamilton, Nay 0 – Absent 1 Mattice.

Councilperson Scott Tuttle explained to Mr. Luogameno we have not heard from the county planning board yet on the project. Mr. Luogameno stated he understood he would not start anything until he hears from the town.

5] Comments and Concerns: Supervisor Hamilton asked if anyone had any comments- there were none.

6] Life-Pack -Supervisor Hamilton had asked Larry and Roberta VanValkenburgh EMT's to come to the meeting to explain a life pack and how it operates. They explained they need testing periodically, very little maintenance- They are available new costing \$47,000.00- the refurbished units are very good tested and less money. Supervisor Hamilton said he was waiting for Brian to get back to him, and they would know more later.

7] Highway Superintendent – Rich Tompkins had a few things to discuss with the town board; he held off on the road work this year due to the high costs of product. He would like to do the bid notice. He will be working on the bid notice with the town clerk tomorrow. Would like to process the bid. Motion By Councilperson Scott Tuttle, seconded by Jeff Gonzalez to have a special meeting Wednesday the 29th, 2026 to open bids for the blacktop work to be done, motion: Adopted: 4 Aye- Garraghan, Gonzalez, Tuttle – Hamilton Nay 0 – absent 1 Mattice.

8] Jim Thorington- not coming tonight, due to county business.

9] Iciani Figuerora & Laura Churchill of Greene County Public Health- Ms. Figuerora read information to the Board of what is available in their department- they left Brochures and signs for us to display. Ms. Churchill said Supervisor Hamilton had her email. They stated we could contact them anytime- should we need something.

10] Planning Board updates: There were no new updates. Deputy Chairperson of the Planning Board handed Supervisor Hamilton her resignation. Effective August 7th, 2026. The town clerk has the letter of resignation, as it is to be processed within the proper departments within the county. She has been an important part of the planning board for many years and will be missed. Motion to accept her resignation by Councilperson James Garraghan, seconded by Councilperson Jeff Gonzalez, Adopted: 4 Aye- Garraghan, Gonzalez, Tuttle – Hamilton Nay 0 – Absent 1 Mattice.

Rentals within the town: Supervisor Hamilton mentioned there are number of homeowners: using Air-bnb- VRBO and other rental companies. He discussed the possible revenue available to the town for licensing fees. The board discussed with members of the planning board members, and Supervisor Hamilton this was tabled for now, we will speak to the Town attorney and Jesse on the planning board.

11] Travis Castle LVDV Operations Inc: Travis gave the board information on DEC and the meters what to expect. He gave his report on the ongoing daily work. Travis wanted to make the board aware when doing repairs, we need to shut down will have a boil-water for a short period, it should take less than a day for the repairs- He does not have a scheduled date but will make sure Diane is aware of it. He will take care of the letter giving the water users advanced notice.

12] PTO and Internet Policies: will discuss in executive secession. Due to personnel involved.

13] Floodplain Development Permit: Our Code Enforcement Officer Donald Schoenborn gave the board a copy of the form required by state law of the Floodplain Development Permit Application. This was discussed, being within the floodplain a building of any kind, has to be in compliance with the requirements of building in the floodplain. Motion by Councilperson Jeff Gonzalez, seconded by Councilperson James Garraghan-; Adopted: 4 Aye- Garraghan, Gonzalez, Tuttle – Hamilton Nay 0 – absent 1 Mattice.

14] Lenseth- Update: Working on survey Curb stop to Curb Stop) Discussion of connection under creek bed, or where it would go to connect.

15] Correspondence: Read for information

Received 6/29/2026 RBT our CPA merger with UHY on July 1, 2026

Senior Day GCDOHS

DEP -Stream Management Program

Multi Med Deposit Reports for the board members.

Prattsville Time Capsule- We were invited to add to their time capsule, which will be opened in 50 years. Their celebration of the United States 250th year will be on August 29th, 2026, 1pm to 7 pm.

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17] Resolutions: (All resolutions are signed, sealed and the office)

Town Board Resolutions:

TB#23 Requiring Guidelines of Elected and appointed officials and employees to use Ashland issued email addresses with complete five page 365 guidelines. After discussion of the board with Supervisor Hamilton, Motion by Councilperson Scott Tuttle, second by Councilperson James Garraghan, motion: Adopted: 4 Aye- Garraghan, Gonzalez, Tuttle – Hamilton Nay 0 – absent 1 Mattice.

TB#24 Board approval on the Municipal Cooperation pursuant to the NYCLASS Municipal Law article 5-G Section 119-0 – motion by Councilperson Jeff Gonzalez, seconded by Councilperson Scott Tuttle, motion: Adopted: 4 Aye- Garraghan, Gonzalez, Tuttle – Hamilton Nay 0 – absent 1 Mattice.

TB#25 To authorize Supervisor Hamilton to use \$11,945.78 from General fund unappropriated fund balance 2026 to balance accounts. Motion: by Councilperson Scott Tuttle, seconded by Councilperson Jeff Gonzalez motion: Adopted: 4 Aye- Garraghan, Gonzalez, Tuttle – Hamilton Nay 0 – absent 1 Mattice.

TB#26 Authorize Supervisor Hamilton to use the sum of \$11,684.94 from Water District Debt to Water usage to pay bills in Water Usage- The account will be reimbursed after Water billing. Motion by Councilperson Jeff Gonzalez, seconded by Councilperson James Garraghan, motion: Adopted: 4 Aye- Garraghan, Gonzalez, Tuttle – Hamilton Nay 0 – absent 1 Mattice.

General Fund Resolution#6 Town Board authorized Supervisor Hamilton to make the transfers of unappropriated fund balance, to balance accounts. Motion by Councilperson Jeff Gonzalez, seconded by Councilperson James Garraghan, motion: Adopted: 4 Aye- Garraghan, Gonzalez, Tuttle – Hamilton Nay 0 – absent 1 Mattice.

Highway Fund Resolution#7 Shared Agreement between Greene County and the Town of Ashland pursuant to Section 5-G of General Municipal Law. Motion by Councilperson Scott Tuttle, seconded by Councilperson James Garraghan to approve this resolution offered by Supervisor Hamilton. Motion: Adopted: 4 Aye- Garraghan, Gonzalez, Tuttle – Hamilton Nay 0 – absent 1 Mattice.

Ambulance Fund Resolution#6 Town Board authorized Supervisor Hamilton to make the transfers to balance accounts. Motion by Councilperson Jeff Gonzalez, seconded by Councilperson James Garraghan, motion: Adopted: 4 Aye- Garraghan, Gonzalez, Tuttle – Hamilton Nay 0 – absent 1 Mattice.

Sewer District Resolution#3-Town Board authorized the Supervisor to make the transfers to balance accounts. Motion by Councilperson Jeff Gonzalez, seconded by Councilperson James Garraghan, motion: Adopted: 4 Aye- Garraghan, Gonzalez, Tuttle – Hamilton Nay 0 – absent 1 Mattice.

Water District Resolution#5 Town Board authorized the Supervisor to make the transfers to balance accounts. Motion by Councilperson Scott Tuttle, seconded by Councilperson Jeff Gonzalez, motion: Adopted: 4 Aye- Garraghan, Gonzalez, Tuttle – Hamilton Nay 0 – absent 1 Mattice.

Reviewed by the board: The board reviewed Minutes, documents, Water & Sewer reports.

Town Clerk June Report for 2026: After review by the board, motion by Councilperson Scott Tuttle, seconded by Councilperson James Garraghan to authorize the Supervisor to sign the town clerk report for June: Motion: Adopted: 4 Aye- Garraghan, Gonzalez, Tuttle – Hamilton Nay 0 – absent 1 Mattice.

Tax Report by the Clerk-Collector: Each board member received a copy of the collection summary of collection paid and unpaid as of July 7, 2026. After review, Motion by Scott Tuttle, seconded by James Garraghan, to accept the report. Motion: Adopted: 4 Aye- Garraghan, Gonzalez, Tuttle – Hamilton Nay 0 – absent 1 Mattice.

Portlet for Park: Motion by Councilperson Scott Tuttle seconded by Councilperson Jeff Gonzalez to contact Jim Decker to get the porta let for upcoming event, all in favor.

Windows Cleaning Quote: Estimate on the care of the windows-after review Motion by Councilperson Scott Tuttle, seconded by James Garraghan to do the windows, all in favor.

Motion by Councilperson Jeff Gonzalez, seconded by Councilperson James Garraghan to move to executive session at 9:00PM to discuss wages on personnel and paid time policy. Motion Carried.

At 9:43pm motion to close executive session by Councilperson Jeff Gonzalez, seconded by James Garraghan
And return to the board meeting.

18] Pay Warrant Bills:

Motion to pay bills as written by Councilperson Scott Tuttle, seconded by Councilperson Jeff Gonzalez motion: Adopted: 4 Aye- Garraghan, Gonzalez, Tuttle – Hamilton Nay 0 – absent 1 Mattice. General Fund Warrant#7-46 Claims \$40,800.86, Highway Warrant#7- 7 Claims \$2,339.29, WWTP Warrant#7-15 Claims \$31,070.29, Ambulance Warrant#7- 14 Claims \$9,860.26, Water District Warrant#7-7 Claims \$4,982.09, Street Lights Warrant #7-1 Claim \$185.11.

Motion to close at 9:48pm by Councilperson Jeff Gonzalez, seconded by James Garraghan, all in favor.

Dawn Thorp, Town Clerk

Dated: July 13th, 2026